

**KC DIRECT AND SOUTHERLY B&B
WEDDING AND EVENT PLANING
FOR
NAME and DATE
AMOUNT**

Package A for up to 30 guests is \$5500. Package B for 31 to 50 guests is \$6000. Package C for 51 to 75 guests is \$8500. Package D for 76 to 100 guests is \$10250. And Package E for 101 to 125 guests is 12,000. KC Direct and Southerly B&B are happy to offer you this custom wedding package for up to _____ people. This package is designed with you in mind and tries to provide you with all the essential components for the wedding of your dreams. We hope that we have succeeded.

YOUR PACKAGE INCLUDES AND IS LIMITED TO THE FOLLOWING

*Exclusive use of the ceremony site and reception site and two night's accommodation for up to six people (3 rooms) at Southerly B&B. Additional nights can be arranged and paid to Southerly B&B. Check-in is between three and six PM and check-out is by 12 noon and there is a late check-out fee of \$150.00 unless prior arrangements are made with the Innkeeper. The Bride and Groom will accept responsibility for any damage done to the Inn. If any wedding guests wish to see inside the Inn please ask the wedding director to arrange. The public areas of the Inn need to be kept clean and presentable at all times. **Smoking inside the Inn is prohibited.**

I accept ___ / I decline ___

*Music with a DJ for three hours. Any additional time must be arranged in advance and paid to the DJ direct. With Package A we substitute a flutist or cellist for the DJ.

I accept ___ / I decline ___

*A two or three tiered wedding cake.

I accept ___ / I decline ___

*The services of a professional photographer for three hours (Gissendanner Studios or A Click in Time Photography) to record your special day. You will receive a non-printable CD with up to 300 or more shots. Additional portraits, photos and/or albums are available from the studio at additional cost.

I accept ___ / I decline ___

*Catering with a choice of menus from McAdams Catering and 90 minutes of service starting at end of ceremony (additional service will be charged at thirty

minute increments for \$150). Any additional food items can be order from and paid to McAdams Catering direct.

I accept ___ / I decline ___

*One flushable portable toilet room complete with a hand sink. Handicapped guests are invited to use the Innkeepers restroom on the ground floor. ***Not included in the Package A for up to 30 guests.***

I accept ___ / I decline ___

*One/Two 12'x12' lighted food tent/tents and one 30'x45' frame tent is provided (***frame tent not included in the Package A for up to 30 guests.***)

I accept ___ / I decline ___

Lighting for the larger tent is an additional \$150 for labor to install and take down.

I accept___/I decline___

*Enough chairs with white linen covers, tables with white floor length tablecloths, white linen napkins and deluxe disposable plates and cups to accommodate guest and wedding party are included.

I accept ___ / I decline ___

Square white china plates, glass goblets, and stainless flatware are available at \$5.00 per person.

I accept ___ / I decline ___

*Linen table overlays in the Bride's choice of color. Linen chair bows in matching color available at additional cost.

I accept ___ / I decline ___

*Floral services include Bride's bouquet, ___ attendant's bouquets, Groom's boutonniere, and ___groomsman's boutonnieres and floral decorations for all guest tables. Flowers choices must be within the Florist's cost perimeters or the difference must be paid direct to the Florist. No silk petals can be scattered at ceremony site or reception area as clean up is labor intensive and will result in an additional fee. Only fresh or freeze dried petals can be used.

I accept ___ / I decline ___

*Services of a wedding coordinator and director are included.

I accept ___ / I decline ___

*The set up and breakdown of the wedding and reception sites and subsequent cleanup is also included.

I accept ___ / I decline ___

**Alcoholic beverages are not included. The undersigned will take responsibility and assume all costs for the serving of any and all alcoholic beverages. Individual beer bottles are prohibited and all beer must be poured and served in cups. Bar tending services can be arranged upon request and you can pay the bartender direct.

I accept ___ / I decline ___

***At time of booking please be as accurate as possible in your estimate of expected guests as there is a change fee of \$250 to any signed contracts. No changes can be made within 30 days of event. Declining any included components of this package does not result in any reduction of the package price.

I accept___

PAYMENT REQUIREMENTS

Retainer of \$1500.00 (**non-refundable**) is due at time of booking. It secures your special date with all the wedding vendors.

The remaining balance \$_____ is due 45 days prior to the wedding date. That date is _____.

Payments made by credit or debit cards will have an additional 3% processing fee.

Example: \$1000.00 x 3% will = \$1030.00

Late payment on final balances will result in a 5% penalty and can result in cancellation of services by Vendors who must order and purchase goods in advance of your wedding date in order to secure your choices for foods and flowers. Please discuss in advance with KC any possible delinquencies.

Make checks payable to KC Direct. There is a \$35.00 return check fee.

This contract is governed by the laws of South Carolina.

By signing below you acknowledge and accept the terms and conditions of this package.

Name:_____

Address:_____

Contact number:_____

Email:_____

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